



# Navajo Agricultural Product Industry Job Description

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Job Title: **Rodent Control Technician**

Location: **NAPI (Field Operations)**

Work Schedule: **Varied**

Department: **312 - Agronomy**

Exemption Status: **Non-Exempt**      Grade: **7**

Salary Range: **\$8.93 - \$10.80 HOURLY**

Reporting Relationship: **This position reports to the Assistant Agronomist.**

## **Summaries of Duties and Responsibilities:**

This position was created to assist with field rodent exterminating operation. Oversee and supervise the use of anhydrous ammonia fertilizer to control and exterminate rodents in and outside of NAPI crop production fields.

## **Shared Responsibilities:**

- Support the mission, vision, and goal of Navajo Agricultural Products Industry.
- Support excellence in our customer service philosophy.
- Adheres to all company policies and procedures.
- Follow safety guidelines and participate in trainings.
- Practice good stewardship of NAPI property and follow policy.
- Act in a professional manner at all times.
- Function from INTEGRITY, HONESTY, and LOYALTY in all activities concerning NAPI.
- Follow the current NAPI Strategic Plan initiatives.
- Maintain a team environment with other departments.
- Champion NAPI in the community.

## **Primary Duties and Responsibilities:**

### Essential Functions

1. Record work activities performed.
2. Inspect premises to identify infestation source and access to infested locations.
3. Spray or dust chemical solutions, powders, or gases onto identified infested areas.
4. Clean work site after completion of job.
5. Direct or assist other works in treatment or extermination processes to eliminate or control rodents.
6. Drive truck equipped with power spraying equipment.
7. Measure area dimensions requiring treatment, calculate fumigant requirements, and estimate cost for service.

Created (6-25-2007) by Human Resources

Revised 2-06-2012

FLSA Status: Non-Exempt



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8. Post warning signs to secure area to be fumigated.
9. Cut or bore openings to access infested areas, insert nozzle, and inject anhydrous ammonia to impregnate ground.
10. Study preliminary reports or diagrams of infested areas and determine treatment type required to eliminate and prevent recurrence of infestation.
11. Consistently use proper application techniques.
12. Maintain a visual inspection of equipment before each use.
13. Prepare daily/weekly reports as requested.
14. Comply with laws and regulations for anhydrous ammonia use handling and transporting.

Performs other related duties and assignments as required.

### **Education, prior work experience, and specialized skills and knowledge:**

- This job requires a High School Diploma (or GED or High School Equivalence).
- College course work in Mathematics, Chemistry or related field of study is helpful.
- Certification in CPR/FIRST AID/Emergency Response WPS Handler, Defensive Driving Class and Pesticide Application, NH3 Safety training and HAZMAT.
- This job requires the incumbent to have a valid driver's license with an acceptable driving record.
- Number of year's experience: 1-2 years or more years experience in skilled labor.
- Education/training can be substituted for previous work experience.
- Ability to use a computer, Windows, Internet Explorer, Microsoft Office Professional 2007 components as Excel, Word, Power point and email programs.
- Ability to use search engines, data queries, and assimilate printed information.
- Ability to speak in public is helpful.
- Must have the ability to communicate effectively orally and in writing in English. Navajo language is helpful.
- Ability to read/understand Material Safety Data Sheets.
- Ability to use a telephone, calculator, and demonstrate basic math skills.
- Ability to demonstrate knowledge in Emergency Response; attend training as scheduled.
- Ability to demonstrate working knowledge of public safety.
- Job requires being reliable, responsible, and dependable, and fulfilling obligations.
- Job requires accepting criticism and dealing calmly and effectively with high stress situations.
- Job requires being careful about detail and thorough in completing work tasks.
- Job requires a willingness to take on responsibilities and challenges.



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### Physical environment and working conditions:

This job requires you to work in and out of the office with exposure to heat and cold temperatures, gases, fumes, and chemicals.

### Physical Demands

|                       |   |                         |   |           |   |
|-----------------------|---|-------------------------|---|-----------|---|
| Strength              | X | Hearing                 | X | Kneeling  | X |
| Stamina               | X | Visual Acuity           | X | Crouching | X |
| Physical Flexibility  | X | Visual Color Perception | X | Squatting | X |
| Reaction Time         | X | Sitting                 | X | Crawling  | X |
| Whole Body Steadiness | X | Standing                | X | Twisting  | X |
| Manual Dexterity      | X | Walking                 | X | Climbing  | X |

Lifting 25# minimum

### Business machines and computer software used:

Personal Computer or Laptop, Windows XP, Microsoft Office Suite 2007 (Word, Excel, Power Point, Project, & Outlook), fax machines, copies, as well as two-way radio.

### Other factors, such as access to confidential information or contact with the public:

Must read and acknowledge NAPI's Non-disclosure agreement.

I have reviewed the above job description and have an understanding of my job duties. I understand I will be evaluated on each of the duties described above.

\_\_\_\_\_ Employee \_\_\_\_\_ Date

\_\_\_\_\_ Supervisor \_\_\_\_\_ Date